

Utilities & Services

Water, Sewer and Garbage Collection - Buchanan Town Hall [\(540\) 254-1212](tel:5402541212) x 1: 19753 Main Street

Town Building Permit & Zoning - Buchanan Town Hall [\(540\) 254-1212](tel:5402541212) x 3: 19753 Main Street

Buchanan Downtown Revitalization Program - [\(540\) 254-1212](tel:5402541212) x 4; Town Hall 19753 Main Street

Dominion Virginia Electric Service - [1-888-667-3000](tel:18886673000)

Verizon Phone Service - [1-866-382-8182](tel:18663828182)

Mail Services - U.S. Post Office - [\(540\) 254-2178](tel:5402542178): 19698 Main Street

Cable Television - Shentel - [1-877-743-8538](tel:18777438538)

Volunteer Fire and Rescue Squad - 9 - 1- 1 non - emergency number [\(540\) 254-1331](tel:5402541331)

Botetourt Resource Center- [\(540\) 254-1468](tel:5402541468); 33 Lowe St.

Town of Buchanan Fees

Due by December 5th

Personal Property Taxes \$0.32 per \$100.00

Real Estate Taxes \$0.19 per \$100.00

Tools and Machinery \$0.10 per \$100.00

Business and Professional Operators License

License - \$25.00 minimum, based on gross receipts.

Due February 15th. License obtained from the Buchanan Town Hall. Please get a Sign Permit from Buchanan Town Hall before placing any signs.

Meals Tax & Occupancy Tax

4% Due on the 20th of each month. Forms may be acquired from the Buchanan Town Hall.

Permits & Utility Fees - *From Buchanan Town Hall*

Water Hook Up	\$2,200.00
Sewer Hook Up	\$2,500.00

Fee Schedule for Land Use Review

[Adopted - July 13, 2015](#)

Land Use Request:

1. Special Use Permit - \$100 direct ad, mailing and legal fees
2. Rezoning - \$100 direct ad, mailing and legal fees
3. Variance/Appeal of Zoning Administrator Decision (BZA) - \$100 direct ad, mailing and legal fees
4. Zoning Permit, including Sign - \$50
5. Home Occupation Zoning Permit - no fee
6. Site Plan - \$150 \$10/acre
7. Minor Subdivision - 4 or less lots - \$75.00
8. Major Subdivision - 5 lots or a new road - \$100.00 \$25/lot
9. Boundary Line Adjustment - \$50.00
10. Zoning Verification Letter (formal) - \$25.00

Water, Sewer & Garbage Fees

Bills due by the 15th of each month.
Please set up your account at the Buchanan Town Hall at 19753 Main Street [\(540\) 254-1212](#).

Renter’s Water Deposit - \$200.00
Property Owner Deposit - \$0.00

Water, Sewer and Garbage customers are billed monthly for services. Residential Customers are charged \$48.25 for the first 4,000 gallons of water, \$38.25 for sewer, and \$17.00 for garbage pickup. Commercial customers are charged \$50.25 for the first 4,000 gallons of water, \$38.25 for sewer and \$23.00 for garbage. Water and sewer usage over 4,000 gallons per month are charged additional fees. Out of Town water rates are 1.5 times the base in-Town rate for residential and commercial. Late fee on Water, Sewer and Garbage Bill is \$20.

[Annual Drinking Water Quality Report](#)

Dumpsters to be located and screened as per Town Zoning.

State Business Tax Forms

Virginia Department of Taxation - www.tax.virginia.gov

Virginia Government Business One Stop - www.bos.virginia.gov

Supporting Documents

Annual Drinking Water Quality Report 303.36 KB

Fee-schedule-Adopted-July-13-2015 66.14 KB